

BEZAK ENVIRONMENTAL EDUCATION CENTER

VOLUNTEER POSITION DESCRIPTION

TITLE FOR POSITION: Festival Outreach

POSITION REPORTS TO: Volunteer Coordinator

IMPORTANCE OF THIS VOLUNTEER POSITION: Beczak would like to have representation at more community festivals and fairs in the region. One of the ways that Beczak can accomplish this is to have a trained corps of volunteer outreach volunteers. These festival outreach volunteers will be trained by Beczak's Director to deliver information about Beczak Environmental Education Center to the public. These volunteers will be integral to increasing the reach of our mission to educate people in the region about the Hudson River and to raise awareness about Beczak Environmental Education Center.

JOB ACTIVITIES AND RESPONSIBILITIES:

- 1) Attend at least one festival outreach training (1 hour training).
- 2) Volunteer for at least a two hour shift at a Beczak Booth at an off site festival or fair providing information about the center to the public who attend the event.
- 3) Transport yourself and any required materials to the festivals. You may have to visit the Beczak Environmental Education Center to pack up outreach material.

TIMEFRAME:

DURATION OF THIS COMMITMENT: 6 month minimum

FREQUENCY OF ACTIVITY: 1 program per month

EXPECTED TIME ON DAY OF ACTIVITY: two hours per visit

QUALIFICATIONS SOUGHT:

- 1) Interest in BEEC and its mission.
- 2) Great customer service skills. Experience working with children and/or the public a plus.
- 3) Reliability. This person must be counted on to fulfill this role with minimal supervision after the training period is over.
- 4) Sales experience a plus.